

**2017 SkillsUSA
National Conference
Registration Package**

The following is a checklist for the 2016 National SkillsUSA Leadership Conference and Skills USA Championships being held in Louisville, Kentucky, June 19 through June 23, 2017, with departure from Louisville, June 24, 2017.

Make sure to follow the online instructions on the New York State web page www.nysskillsusa.org and **adhere to deadlines**. Without your full payment within the deadline, you will jeopardize room reservations.

_____ **May 11, 2017** (Deadline for registration) – Register online for each person attending the National Conference and print out NLSC forms for **every** registrant. Instructions will be on the nysskillsusa.org web site. **ONLY ONLINE REGISTRATION WILL BE ACCEPTED BY NATIONALS. No faxes accepted or mailed copies of registration accepted. NYS SkillsUSA will only pay for the contestants' registration. All other registrations are the responsibility of the schools and will be billed for by NYS SkillsUSA.**

_____ Let Bruce Potter & Midge McCloskey know **ASAP** if you are not going to Nationals. **2nd place winners will be contacted to fill slots as soon as possible**

_____ **June 19, 2017** Depart from New York State and arrival in Louisville, Kentucky, for the National Conference.

Make sure all contestants have Resumes to be handed in at their National orientation meetings.

***** NEW THIS YEAR***** This year the students will be taken their PDP test online. Instructions are included.

Check the National Web site for information regarding the Community Service Project on Friday June 23, 2017. If you will be having students/advisors interested please contact Bruce Potter bpotter@nysskillsusa.org no later than May 11, 2017 for the application form. A form for each applicant needs to be received by him, no later than one week before the National deadline.

Midge McCloskey

mmccloskey@nysskillsusa.org

Katrina Fiorenza

katfio2306@gmail.com

Bruce Potter

bpotter@nysskillsusa.org

- Two copies of the COMPLETE NLSC1 form must be presented for each member of the chapter delegation at the NYS registration table at the hotel registration. No packets will be handed out until full contact information is filled out. (One copy of this will go into the conference badge and another will be retained by NYS.) Home contact information must be included for both advisors and students. Correct cell phone information must be included.
- Cell phone contact information **must** be given for EACH advisor.
- Only SkillsUSA members (students/professional members, VIP guests) may stay as part of the room block. Parents will stay in a SkillsUSA designated hotel. Please make sure that all advisors, teachers and guests are paid Professional SkillsUSA members.
- No student may remain at the hotel without an advisor being present.
- All chapters must make their own flight arrangements and provide that flight information to Katrina Fiorenza and Midge McCloskey prior to June 1, 2017. **Please try and arrive in Louisville by 3:00pm on Monday.** NYS will be providing dinner on Monday June 19, 2017, and there will be a mandatory informational meeting. Rooming forms need to be sent to forms@nysskillsusa.org.
- No **unaccompanied** student may arrive or depart the conference unless the State Director is advised in writing by the school. Emergencies may be accommodated by faxed permission from parent and school.
- Check your 2016-2017 Skills USA Championships-Technical Standards DVD for both general and specific contest requirements, especially uniforms and equipment. **Every first place winner will receive a packet with this information in it.**
 Updates to the rules will be posted on the National SkillsUSA web site (skillsusa.org/compete/updates.shtml) on a weekly basis. You will receive all contest updates by checking the website.
- Order official uniforms, etc., from:

The SkillsUSA Store
 www.skillsusa.org
 (703) 674-5454
- Questions regarding Skills Competitions? Read the rules – general rules, clothing rules, contest specific rules. Go to the National website (skillsusa.org/compete/updates.shtml) for updates. If you still have problems call Bruce Potter 585-366-4675 or 716-504-7176.
- **Urgent** - if the 1st place winner or National Delegate cannot attend National Conference call or e-mail Bruce and Midge **IMMEDIATELY**

**SkillsUSA New York
National Leadership Conference
Monday, June 19, 2017 – Saturday, June 24, 2017
Louisville, Kentucky
IMPORTANT INFORMATION**

AIR

- Make your own reservations. We will be providing Dinner at 6 p.m. and immediately following will be the PDP required test for all competitors. We would very much appreciate it, if everyone could be there before Dinner.

GROUND TRANSPORTATION

- Make your own arrangements.

HOTEL

- Crown Plaza
830 Phillips Lane
Louisville, KY 40209
P: (502) 367-2251
- Check-in will be in the Conference Center Pre-function Area. Most rooms will not be ready for check-in until 3 p.m. You will be able to store your luggage until your room is available. Katrina Fiorenza and Midge McCloskey will assist you at checking in.
- Rates: Single - \$900.00 per person, Double - \$500.00 per person, Triple/Quad - \$330.00 per person. Note: only two double beds in the room, **NO COTS AVAILABLE**. Price includes "Dinner Party" and "Snack Party".
- **Registration and Rooming Form** - DEADLINE is May 11, 2017! Please register on the SkillsUSA.org website. Follow the instruction sheet available under Nationals on the SkillsUSA New York website. Please email the Rooming Form to forms@nysskillsusa.org if you have questions contact Katrina Fiorenza at katfio2306@gmail.com or 315-794-0381. NO rooms will be released until the hotel package has been paid to NYS SkillsUSA or NYS SkillsUSA has received a purchase order. **No reservations are to be made directly to the hotel.** Send a letter with any **special personal needs** (handicapped accessible room) at the time the hotel registration form is sent.

NEW YORK STATE SPECIAL RECOGNITION PARTIES

- To show how proud New York State is of all of our contestants, we are hosting a "Dinner Party" Monday, June 19, 2017 and a "Snack Party" on Friday, June 23, 2017
 - The "Dinner Party" will be in @ 6:00 p.m.
 - The "Snack Party" will be immediately following awards

SkillsUSA New York
National Leadership Conference
Monday, June 20, 2017 – Saturday, June 25, 2017
Louisville, Kentucky

Don't Forget: Registration is online
follow the instruction on the
SkillsUSA New York webpage.

Deadline for registration & payment
is May 11, 2017.

School City/Zip Advisor Responsible			Address Phone Home/Cell Phone		Email
Student Room 1	M	F	Student Room 2	M	F
1.			1.		
2.			2.		
3.			3.		
4.			4.		
Student Room 3	M	F	Student Room 4	M	F
1.			1.		
2.			2.		
3.			3.		
4.			4.		
Advisor/Chaperone Room 1	M	F	Advisor/Chaperone Room 2	M	F
1.			1.		
2.			2.		

Price Per Person

Based on 3 or 4 people in a room (no cots) \$330.00 each
 Based on 2 people in a room \$500.00 each
 Based on 1 in a room \$900.00 each

- Rates are per person for five-day package of 5 nights lodging and 2 nights of food (Monday Dinner and Friday Snacks after Awards)
- Email rooming form to: forms@nysskillsusa.org Any questions call Katrina Fiorenza, (315)794-0381
- Send Payment or PO to: Midge McCloskey, 21 Pine Knoll Drive, Rochester, NY 14624, (585) 733-6546
(Make checks payable to SkillsUSA New York)
- Our Hotel: Crown Plaza, 830 Phillips Ln, Louisville, KY, 40209, P: (502) 367-2251



Instructions for National Leadership Registration

1. Go to the skillsusa-register.org
2. Go to Join and log in
3. After you log in click on the “click here for conference” tab and choose SkillsUSA National Leadership and Skills Conference
4. Click new registrant
5. Choose student
6. Fill in name, address, reg type, **t-shirt size and birth date** (make sure you put in both)
7. Hit save and go on to the next student
8. Remember to register the advisors
9. You do not need to email or send me your registration, I can access it from the web site